



2024–2025 Verification Worksheet Independent Student

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit to the financial aid office at your school. We may ask for additional information. If you have questions about verification, contact your financial aid office as soon as possible to avoid delays.

A. Student's Information

Student's Last Name Student's First Name Student's M.I.

Student's Social Security Number

Student's Street Address (include apt. no.)

Student's Date of Birth

City State Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

B. Family Size Information

List the people you will support between July 1, 2024, and June 30, 2025. Family size includes the following:

- The student.
- The student's spouse, if applicable.
- The student's dependent children if the following are true:
 - They live with the student (or live apart because of college enrollment);
 - They receive more than half of their support from the student; and
 - They will continue to receive more than half their support from the student during the award year.
- Other persons if the following are true:
 - They live with the student;
 - They receive more than half of their support from the student; and
 - They will continue to receive more than half their support from the student during the award year.

The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, the student should not include any unborn children in the family size.

Write the name of the college below for any household member, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2024, and June 30, 2025.

Student's Name: _____ SSN: _____

If more space is needed, attach a separate page with your name and Social Security Number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		Self	Mars Hill University	

C. Student (and Spouse) Income Information to Be Verified - IMPORTANT: 2022 Tax Information required.

NOTE: Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2022 or had a change in marital status after December 31, 2022. If you filed an amended 2022 IRS tax return, you may be required to submit additional documentation.

Check the box that applies:

- My (or my spouse) 2022 income tax return was used and successfully imported into the FAFSA. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.
- My (or my spouse) 2022 income tax return was unavailable or could not be used, and instead will provide the institution with a 2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 Federal Income Tax Return and applicable schedules. **Directions on how to request a 2022 IRS Tax Return Transcript are listed below.*
- I (or my spouse) was not employed and had no income earned from work in 2022. **Non-Filing letter required*
- I (or my spouse) do not file Taxes and I will provide a non-filing letter from the IRS. **Non-Filing letter required*
- I (or my spouse) was employed in 2022 but was not required to file an income tax return. I have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form, or an equivalent document is provided.

List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2021 Amount Earned	IRS W-2 Attached?
<i>Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>
Total Amount of Income Earned from Work		\$

Student's Name: _____ SSN: _____

D. Certification and Signatures – Student MUST sign.

I/We certify that all the information reported on this worksheet is complete and correct. I/We understand that if we purposely give false or misleading information, we could be fined, jailed, or both.

Student's Signature (Required)

Date

Student's Spouse Signature (Required)

Date

IMPORTANT: Verification cannot be completed until ALL required documents are received.

- ❖ Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Financial Aid Office at Mars Hill University.
- ❖ If you have any questions concerning the required documentation requested with this worksheet, please email fao@mhu.edu.
- ❖ You should make a copy of this worksheet, and all submitted documents for your records.

**Mars Hill University
Office of Financial Aid
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Mars Hill, NC 28754
828-689-1147**