



Title IX Advisor Designation Form

Contact Information

Name: _____ **MHU ID#:** _____

Email: _____ **Phone:** _____

Role of the Advisor

In compliance with federal law, the MHU Policy on Sex/Gender Harassment, Discrimination and Misconduct affords Complainants and Respondents involved in the Mars Hill University investigative process the right to an Advisor of their choice. The term Advisor refers to any individual selected by a Complainant or Respondent to provide advice and/or support for that individual during a sex or gender-based discrimination, violence, or harassment investigation, informal resolution, or formal hearing process. In the event of a formal hearing, the Advisor will also be responsible for conducting cross-examination on behalf of their advisee.

Except for cross-examination, all parties are expected to communicate for themselves throughout any MHU investigation and resolution process. An Advisor may not communicate for a party or address any other individual during a sex or gender-based discrimination, violence, or harassment investigation, informal resolution, or formal hearing process. The parties may consult with their designated Advisor, verbally or in writing, at any time during a sex or gender-based discrimination, violence, or harassment investigation, informal resolution, or formal hearing process. Such consultation must take place in a manner that does not disrupt the meeting. If the MHU representative determines that an Advisor's presence is causing a disruption, the Advisor will be given a verbal warning. If the Advisor continues to cause a disruption after a verbal warning has been given, the Advisor will be asked to leave the meeting.

Each party is limited to one (1) designated advisor of record.

Advisor Information

Name: _____ **Relationship:** _____

Email: _____ **Phone:** _____

Scope of Release

This release of information permits MHU to communicate with the designated Advisor regarding the investigation and resolution of reported sex or gender-based discrimination, violence, or harassment, including relevant prior conduct history, involving the individual identified on this form. It is preferred that all communication also include the party; however, an MHU representative may communicate with an Advisor individually with permission from the party.

Student Responsibilities and Consent for Disclosure

I understand that:

- if I select an Advisor that was not provided by MHU, that individual may not be trained in the sex or gender-based discrimination, violence, or harassment investigation, informal resolution, or formal hearing process;
- it is my responsibility to share information regarding the sex or gender-based discrimination, violence, or harassment investigation, informal resolution, or formal hearing process and the role of the Advisor with my Advisor;
- if my Advisor does not adhere to their defined role, they may be removed from any meetings or hearings with MHU staff;
- I may revoke this consent, in writing, at any time except to the extent that action has already been taken upon this release;
- I will not be contacted after an inquiry is made or information is released to the individual(s) listed under the Advisor Information section of this form; and
- this release will be considered valid and effective throughout the entire sex or gender-based discrimination, violence, or harassment investigation, informal resolution, and/or formal hearing process, if applicable, unless I revoke my consent to release information or designate another Advisor.

By signing below, I am voluntarily giving my consent to the Title IX Office at Mars Hill University to disclose the information indicated above to the individual listed in the Advisor Information section of this form. This consent shall be valid for one (1) calendar year from the date below.

Signature

Date