

Mail Room Hours and Information

As of March 23rd the Mail Room Hours will be Tuesdays and Thursdays from 10am to 12pm until further noted.

Students mail is still being processed and placed in P.O. boxes. Any packages will remain locked in the mail room until you are able to sign for it. We are unable to Forward any packages without additional postage. If you are unable to come to campus to pick-up a package you may email me a pre-paid label through UPS, USPS, or FedEx.

Only students not returning the following academic school year, will need to return a p.o. box key to the mail room. Students may leave keys in the night drop box on the mail room counter or if you are unable to come to campus you may mail your box key to

100 Athletic St.
P.O. Box 6712
Mars Hill NC, 28754
Att: Katie Hohler

Please be sure to include your first and last name with your P.O. box number with the key. A \$25.00 fee will be charged to accounts, for none returned keys.

If you have any questions or concerns about mail or packages please email me at khohler@mhu.edu I will continue to check emails from when not in the office.

Mail Room 828-689-1411