

Station Cook I

Job Title:	Station Cook I	Reports To:	Executive Chef or assigned Culinary Leads
Sector(s):	Chartwells Higher Education	Prepared Date:	2/2012
Job Code(s):	80000026	FLSA Status:	Hourly Nonexempt / Full Time

Duties responsible for:

- Communicate to Chef, Production Manager or Lead Cooks any departmental, safety and sanitation needs or issues immediately.
- Aid and /or operate food stations preparing high quality culinary products including but not limited to set-up and break-down before, during and after meal service.
- Must ensure that all ingredients are present and stocked at the station.
- Maintain proper food handling, safety and sanitation standards while preparing food and serving food while maintaining a clean work station.
- Moderate equipment for stations and take customer specific orders.
- Post proper signage for food station and make sure ALL potential food allergens are identified with proper Compass required signage.
- Follow and maintain production records to assure proper quality, adequate food levels without excessive food waste along with have overseeing daily menu items are set 15 minutes prior to meal start.
- Have all ingredients and condiments displayed for customer.
- Ensure proper temperature for all food items using an approved food thermometer.
- Will complete all production food prep for the next day of service.
- Sanitize entire work area at shift end.
- Keep safety in mind, safety aids are provided to prevent personal injury, the job requirement necessitates all safety aids provided be used at all time.
- Assist in other areas of the operation as needed.
- Availability to work a flexible schedule, including nights, weekends, & holidays.
- Understanding of financial, budgetary, and food control practices.

Skills

- Experience as roundsman preferred.
- Maintains Chartwells Hospitality Standards
- Knife skills and working knowledge of food service equipment is required.
- Displays a positive and enthusiastic approach to all assignments.
- Must work well with others and have good communication skill.
- Presentation and customer service skills are imperative.
- Exhibits a cheerful and helpful manner when dealing with customers.
- Ability to lift, bend and carry up to 50 lbs.

Physical Demands: The physical demands described here are representative of those that must be met by an associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the associate is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; and taste or smell. The employee frequently is required to walk and talk or hear. The employee is occasionally required to stoop, kneel, or crouch. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the associate is frequently exposed to moving mechanical parts and extreme heat. The employee is occasionally exposed to wet and/or humid conditions and extreme cold. The noise level in the work environment is usually moderate. The employee frequently has hands in hot soapy water and/or cleaning and sanitizing chemicals.

Disclaimer: This is not necessarily an exhaustive list of all responsibilities, skills, tasks, requirements, efforts or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to modify essential functions of the job, or to require that other or different tasks be performed when circumstances change (i.e. emergencies, changes in personnel, workload, rush jobs or technical developments).

Chartwells promotes an environment free of discrimination and open to communication. Compass has an Open-Door Policy. If you have any questions direct them to your immediate supervisor. If you have a concern, which cannot be satisfied by your immediate supervisor, you may contact your District Manager, Regional Director, or the Human Resources Service Center at 877-311-4747.

I have read the above job description and can perform the essential functions of the job with or without reasonable accommodation:

Signature

Date

I require the following accommodation:

