



## Summary of Requirements for Admission Into Teacher Education Program and Admission Application

**Effective October 1, 2014 Praxis I Core Academic Skills Tests for Educators is the new requirement for admission into the Teacher Education Program.**

- **PRAXIS I CORE ACADEMIC SKILLS TEST Effective October 1, 2014:**  
The new PRAXIS I CORE ACADEMIC SKILLS FOR EDUCATORS: READING, WRITING, AND MATHEMATICS.  
(Only available in computer format unless test taker needs special accommodations).  
These tests measure academic skills in **reading, writing, and mathematics** and are designed to provide comprehensive assessments that measure the skills and content knowledge of candidates entering teacher preparation programs. Please refer to ETS website <http://www.ets.org/praxis/register> to access information on PRAXIS tests, deadlines, test dates, test sites, registration, and fees. PRAXIS I Core Academic Skills should be taken prior to the end of your sophomore year. Candidates seeking licensure-only are not required to take PRAXIS I Core Academic Skills tests. Please contact ETS at 1-800-772-9476 for further information or if you have questions. Testing Center for Praxis Tests is located at Prometric Testing Center, 31 College Place, Building D, Suite 107, Asheville, North Carolina (828-253-4224).

### **Passing Scores for PRAXIS Core:**

Reading	Test Code 5712:	Passing Score 156
Writing	Test Code 5722:	Passing Score 162
Math	Test Code 5732:	Passing Score 150

**\*\*A composite score is no longer an option. You must pass all three tests.\*\***

### **ETS APPROVED EXEMPTIONS FROM PRAXIS I CORE ACADEMIC SKILLS TESTS:**

If you earned a Total SAT Score of 1100, you are exempt.

- If you scored less than 1100 (includes Reading and Math only, excluding Writing Score), but you scored at least 550 on the Verbal Test, you are exempt from the PRAXIS Core Reading and Writing Tests.
- If you scored less than 1100, but you scored at least 550 on the Math Test, you are exempt from the PRAXIS Core Math Test.

### **OR:**

If you earned a Composite ACT Score of 24, you are exempt from PRAXIS Core Tests.

- If you scored less than 24, but scored at least 24 on the English Test, you are exempt from the PRAXIS Core tests in Reading and Writing.
- If you scored less than 24, but scored at least 24 on the Math Test, you are exempt from the PRAXIS Core test in Mathematics.

## **Additional Requirements for Admission into Teacher Education Program**

- Successful completion of ED 205 (Introduction to Education), to be taken during your Sophomore year, and an active TaskStream account.
- Submission of TEP Admission Portfolio via TaskStream with approval from ED 205 professor.
- Submission of a completed TEP application for admission into Teacher Education Program (including dispositions) after successful completion of ED 205.
- Cumulative Grade Point Average of at least 2.5.
- Recommendation from the designated Program Coordinator of the academic department.
- A formal Teacher Education Program admission interview.
- Approval of the Teacher Education Council.

**PLEASE NOTE: Students who have not been formally admitted into the Teacher Education Program (TEP) are not permitted to register for any course listing TEP admission as a pre-requisite.**

**TEP Admission Application on Pages 4, 5, and 6.**

### **Mailing Address:**

**Teacher Education Program  
P. O. Box 6684  
Mars Hill University  
Mars Hill, North Carolina 28754**

**TEP Office 828-689-1204  
TEP Fax 828-689-1274**

## **TEP Policy Regarding Failing Required Education Courses**

### TEP Failure Policy

If a student fails the same required education course twice or any two required education courses, the student will be counseled out of the program.

### **\*\*Program Probation**

A student who earns one grade of F in a required education course will receive an official notice of program probation. The student will be required to meet or confer with the Program Coordinator to review the circumstances and to receive counsel and guidance that may apply to those circumstances. A student who earns two F grades in required education courses will be automatically dropped from the Teacher Education program.

### **\*\*Appeals Process**

If a student would like to appeal a decision to remove him/her from the Teacher Education Program, he or she may file a formal appeal with the Teacher Education Council. The student must appeal the decision within two (2) weeks of being removed from the program. Formal appeals will only be heard in the following circumstances: (1) clerical or numerical error or (2) personal bias or arbitrary grading. The student will complete the written appeal form and submit it to the Education Department Chair. The appeal will be presented and voted on at the next Teacher Education Council meeting appearing on the calendar. The student will be notified in writing within five (5) working days of the TEC's decision. If a student's appeal is denied, he or she will have the opportunity to reapply for admission to the Teacher Education Program after two semesters.



# APPLICATION FOR ADMISSION INTO THE TEACHER EDUCATION PROGRAM (TEP) MARS HILL UNIVERSITY

Thank you for your interest in Mars Hill University's Teacher Education Program.  
If you have any questions, please contact TEP at 828-689-1204 or email [LLink@mhu.edu](mailto:LLink@mhu.edu). Fax 828-689-1274.  
The Teacher Education Program will correspond with you using your mhu@edu address.

## I. PERSONAL INFORMATION

(Please print legibly in black ink and complete all information neatly)

Date: \_\_\_\_\_ MHU ID# \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last Maiden

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Gender:  M  F Undergraduate Status:  Sophomore  Junior  Senior  Post-Graduate

Race/Ethnicity (Check One)  White  American Indian/Alaskan  Black  Hispanic  
 Asian  Other

Home Address: \_\_\_\_\_  
Street City State Zip

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ MHU E-Mail Address: \_\_\_\_\_

Days/Hours You Work: \_\_\_\_\_ Other E-Mail Address: \_\_\_\_\_

You are enrolled as a: (Check all that apply)

Full-Time Student  Part-Time Student  AGS Student (Adult and Graduate Studies)

Did You Transfer From Another Institution? Yes  Name/Location of Institution \_\_\_\_\_  
No  and Number of Credits Earned \_\_\_\_\_

Anticipated Semester You Will Be Eligible to Student Teach if applicable (check box and fill in year):  
 Fall 20\_\_\_\_ OR  Spring 20\_\_\_\_

## II. PROGRAM/SPECIALTY AREA TO WHICH YOU ARE APPLYING:

Elementary Education  Integrated Education  Special Education

English as a Second Language

Middle Grades Education: Concentration(s) 1. \_\_\_\_\_ 2. \_\_\_\_\_

Art Education K-12  Health and Physical Education  Music Education

Secondary Education English  Secondary Education Math  Secondary Education Science

Secondary Education Social Studies  Spanish

Your Name: \_\_\_\_\_

**III. YOU ARE APPLYING FOR ADMISSION TO:**

- Undergraduate Teacher Education Program (to earn a Bachelor's Degree) or
- Licensure Only (You already earned and received a Bachelor's Degree)

**IV. DISPOSITION ASSESSMENT: [www.taskstream.com](http://www.taskstream.com)**

- A. In TaskStream, under Transition I: Click on Transition I Disposition Assessment Self. Click on "Text and Image" at the bottom of the screen. Type your full name in the text box. Click "Save and Return". The next screen will ask you if you are ready to submit your work, click "Ok". Click "Submit Work". A list of names will be displayed on the screen. Under Select an Evaluator: Click on Loretta Link's name. Click "Skip Sending Comments and then click "Close this Window". Date you completed this step: \_\_\_\_\_
- B. In TaskStream, under Transition I: Click on Transition I Disposition Assessment Non-Self. Click on "Text and Image" at the bottom of the screen. Type your full name in the text box. Click "Save and Return". The next screen will ask you if you are ready to submit your work, click "Ok". Click "Submit Work". A list of names will be displayed on the screen. Click on the name of your current ED 205 professor or if you are not currently taking ED 205, please click on one of your TEP professors to complete the Transition I Disposition Assessment Non-Self on your behalf. Click "Skip Sending Comments and then click "Close this Window". Date you completed this step: \_\_\_\_\_

**V. TASKSTREAM PORTFOLIO REQUIREMENT:**

My signature below attests that I have submitted or I am in the process of submitting a TEP Admission Portfolio via TaskStream:

Submitted/Date: \_\_\_\_\_ In Process of Submitting/Date: \_\_\_\_\_

**VI. SUCCESSFUL COMPLETION OF ED 205 INTRODUCTION TO EDUCATION:**

Please indicate the semester/year that you successfully completed ED 205: \_\_\_\_\_

**VII. ADMISSION CANDIDATE ACKNOWLEDGEMENTS:**

- A. All applicants for formal admission into the Teacher Education Program are responsible for reading and following the guidelines and procedures as listed in the *Teacher Education Handbook* which is located on the Teacher Education Program's website <http://www.mhu.edu/education>.
- B. My signature below attests that I have read the *Teacher Education Handbook* and understand that claims of ignorance of the policies outlined in the *Handbook* will not be accepted as an excuse for policy violations and that all the information I have provided on this admission application is accurate and complete to the best of my knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Your Name:** \_\_\_\_\_

<p style="text-align: center;"><b>CANDIDATE FOR PROFESSIONAL LICENSURE APPLICANT STATEMENT</b></p>
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- Have you ever had a certificate or license revoked or suspended from a state or other governing body?

Yes  No

If yes, please attach a statement giving full details and official documentation of the action taken.

- Have you ever been convicted of a crime (excluding minor traffic violations)?

Yes  No

If yes, please attach a letter of explanation and a certified copy of the court proceedings from the court of conviction.

**I certify that the information provided in this application is correct and true. I understand that the falsification of any statement or document will result in license revocation.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_