Spring 2013

Dear AGS Student,

A mail order form for textbooks for the upcoming semester is on the back of this letter (or can be found at [www.mhc.edu](http://www.mhc.edu), click on “Adult and Graduate”, then click “Adult Studies”, lastly click “Current Student Info and Forms” and scroll down until you find the form). To place a textbook order, simply complete the Textbook Order Form and return it via mail or fax to the college bookstore. E-mail and phone orders are accepted for your convenience as well.

**We encourage you to order as early as possible.**

Textbooks may also be purchased at the bookstore during regular textbook department hours, Monday through Friday, 9:00am to 5:00pm, Saturday, 11:00am to 2:00pm. Late hours on Tuesday are until 8:00pm. Textbooks can also be purchased from the bookstore online at [www.mhcbookstore.com](http://www.mhcbookstore.com). Simply select the Term, Department, Course and Section to see a list of required and optional texts and materials as specified by your instructor. Please call 828-689-1412 if you have questions concerning your book order or store hours.

A **new textbook rental program for some books** is available. You will be able to see which books are available to rent on the bookstore website along with the regular course listings. You will be asked to provide a credit card number as rental security. The card penalties will be charged to your credit card only if rental books are not returned to the store on time. The actual rental fee for the semester can be paid with cash, check, credit card or financial aid voucher.

If you wish to place an order using your financial aid account, please call me at 828-689-1412 with the following information: Student ID # and your course schedule for all classes being taken 1st, full, and/or 2nd terms of the semester. I will contact the Financial Aid Office to obtain a book voucher for you.

Best wishes from your friends at the Mars Hill College Bookstore.

Thank you,
Karla Chandler, Textbook Manager
Mars Hill College Bookstore